

हुगली कोचीन शिपयार्ड लिमिटेड / HOOGHLY COCHIN SHIPYARD LIMITED
कोलकत्ता/ KOLKATA - 700017

APPLICATION FOR THE POST OF PROJECT OFFICER (CIVIL) ON CONTRACT BASIS
FOR HCSL

To
Chief Executive Officer
Hooghly Cochin Shipyard Limited
Kolkata - 700017

Affix recent
passport size
photograph

Sir
Ref: Your advt HCSL/PROJ/HR/02/19-20 in.....dated
.....

I hereby apply for the post of Project officer (Civil) on contract basis in your Company furnishing the following details:

1	Full Name			
2	Father's Name			
3	Date & Place of Birth			
4	Marital status			
5	Nationality			
6	Present Address (Postal)			
7	#Contact Details	E-mail address: Mobile No : Landline/Alternate Mobile No :		
8	Whether belonging to SC/ST/OBC/EWS *			
9	Disability (if any), Category and percentage of Benchmark Disability (VH/HH/OH/Others)*			
10	Languages known	To read	To write	To speak

Applicants should ensure that they enter valid e-mail ID and Contact Numbers (Mobile, Landline/Alternate Mobile Number) as all correspondence from CSL will be through that e-mail ID/Contact Number only.

*Copy of certificate to be attached. PwBD Candidates belonging to OBC category but not covered under "Non-Creamy Layer" should indicate their category as PwBD (UR).

11. Educational Qualification: (See item I in the advertisement)

Examination	Main Subjects	Name of College/ Institution	Year of passing	*Marks obtained/ Class & Rank	Medals/ Distn/ Awards of Merit

*Please attach photocopies of mark sheets.

12. Experience:

- a) Give a Brief Description of Major Assignments handled.

- b) # Provide experience details starting from the present position and indicating previous employment in descending chronological orders. Use separate sheet if required. Application will be rejected in case of incomplete information and without supportive documents.

Sl No	Post held and Organization/Rank held in Armed forces	Period			Nature of duties	Scale of pay	Last basic pay drawn in the post	Reason for change
		From (dd/mm/yy)	To (dd/mm/yy)	Total (yr & months)				

#copy of all experience certificates to be attached

13	Computer Literacy (Courses completed)	
14	Special Qualification/ Training##	
15	Any other information	

##copy of certificates to be attached

I declare that the particulars furnished above are true and correct to the best of my knowledge and belief.

Place:

Date:

Signature